

APPLICATION GUIDE

- 1 PREPARE THE SURFACE**
 - Ensure the surface is suitable for Office Films. The surface should be smooth, non-absorbent and clean.
- 2 MEASURE & CUT**
 - Measure and cut the film to fit the required area, leaving 2 cm of excess product around each edge.
- 3 INSTALLATION**
 - superflex Office Films are self-adhesive, with a removable backing. Only remove the backing when you are ready to install the film, as per the following steps:
 - Place the film, without removing the backing, over the surface.
 - Starting from one side, remove the backing uniformly along the width of the film, 8-10 cm at a time.
 - Use a hard smooth plastic edge to press the adhesive layer firmly to the surface, pushing out any air bubbles.
 - Apply the film gently and evenly along the surface, pulling the backing away as you go.
 - If you do find an air bubble, peel the material back gently, remove the air bubble and continue.
- 4 TRIM TO SIZE**
 - To create a smooth edge at the end of a surface, use a very sharp knife or blade, and cut at a 45 degree angle, using the edge of the surface as a guide.
- 5 JOINTING**
 - To joint the material on a panel or flat surface, apply the first section of film as normal.
 - Overlap the second section of film by 3 cm.
 - Do not remove the film backing.
 - Use a razor or very sharp knife to double-cut through both layers of the film at the centre of the overlap.
 - Remove the trimmed material from behind.
 - Remove the backing from the second section.
 - Use a plastic spatula to push the material back and to push together tightly.
- 6 MAINTENANCE**
 - The surface should be maintained as a normal whiteboard surface. Use good quality markers and cleaning fluids, available from supermagnete.

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